



Binder's Inc.

Inspection Agency

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CHECKLIST FOR MANUFACTURED HOUSING INSTALLATION

1. ____ Complete Application
2. ____ Applicant's signature
3. ____ Park or Private Property set * Homes installed inside a Manufactured home Park i.e. Mobile Home Park MUST be installed by a licensed installer ONLY. NO EXCEPTIONS!

Items needed for Plan review

4. ____ Site plan of the property, to scale, showing the following
 - a. Map showing property within town or township
 - b. Property lot line locations and dimensions
 - c. Location proposed for manufactured home and existing structures
 - d. Location of Water, Sewer, fuel/gas and electrical lines to proposed manufactured home

Private Property Installation:

5. ____ Copy of zoning certificate
6. ____ Documentation indicating whether the proposed site is located in a floodplain, and the elevation of the property. This may be obtained at www.fema.gov.
7. ____ **Check payable to Binder's Inspection Agency for \$650.00-** for less than 75 miles, add \$25.00 for each additional 25 miles.
8. ____ documentation indicating if property if located in a flood plan or not and elevation.

- 9.____ Copy of foundation plans showing the following,
- a. Identification of soil bearing value used in footing design
 - b. Specification and dimensions of all footings and reinforcing as applicable.
 - c. Location, details, specifications and dimensions of all piers and or perimeter walls, and or supporting construction.
 - d. Locations, details, specifications and dimensions of all piers, and/or perimeter walls, and or other supporting construction.
 - e. Details of ventilation, access and vapor control of enclosed space under manufactured home, as applicable.
- 10._____ Agreement form signed and fully completed.
- a. Homeowner Agreement for private property homeowner installed home installation.
 - b. Homeowner/OMHC Installer agreement for private property home installation when an installer is hired for the job.
 - c. Community/OMHC Installer agreement used for Mobile Home Park Installations.

FOR FINAL INSPECTION-
THE FOLLOWING WILL BE CHECKED:

Gas, water and drains must be hooked up and running, steps at BOTH the front and rear doors must be installed. All light bulb receptacles must have working bulbs. Furnace and hot water tank must be operable. The Dryer vent to the outside must be hooked up.