

## PRIVATE PROPERTY INSTALLATION PERMIT COMPLIANCE-BINDERS INSPECTION AGENCY

As a homeowner you are permitted to install your own home, without having to hire and Ohio Department of Commerce licensed installer, as long as the following requirements are met.

1. You own your own home
2. You own the property the home is being to be installed on.
3. The home **MUST** be your primary residence
4. You perform the installation yourself.

### **The Issuance of the permit requires 3 inspections**

1<sup>st</sup> Inspection- Base Support (footers) which require a 48 hour notice prior to inspection.

A. Existing-slabs, piers, runners and cross runners to be inspected **BEFORE** the home is installed.

\* Home must have positive drainage underneath prior to inspection.

B. New- When the area is excavated, formed up , stone compacted, rebar in place on stands and tied together with min. of 1 foot overlap. Area will be inspected at the same time as the delivery of the concrete.

2<sup>nd</sup> INSPECTION ELECTRICAL SERVICE- Electrical service, blocking and tie downs will be inspected. Also plumbing connections if completed at this time.

3<sup>rd</sup> INSPECTION-FINAL-

A. All plumbing fixtures

B. Everything electrical ex: lights, receptacles, GFI's, smoke alarms (if electric, replacements must be electric with battery backup.

C. Skirting and underbelly with no holes.

D. If gutters are installed, downspouts must have a minimum of 18 inch kickers. The final grade must be ½ inch per foot for 10 feet away from home.

**NO ONE IS TO OCCUPY THE HOME UNTIL THE**  
**FINAL INSPECTION HAS BEEN COMPLETED.**

I/We understand the application cannot be processed without the required information. Every line on the application needs to be filled out. Please call the office if you have any questions regarding the information required on the application before sending you application in.

\*Permits expire 6 months from issue date.

Signature of Homeowner \_\_\_\_\_